

## Civil Justice Association of California Conflict of Interest Policy

### 1. Purpose

The purpose of this conflict of interest policy is to protect CJAC's interest when it accepts the volunteer services by an individual or entity to or on behalf of a CJAC program. This policy is intended to supplement but not replace any applicable state and federal laws governing conflict of interest applicable to nonprofit public benefit corporations and other charitable organizations.

### 2. Definitions

**a) Interested Person**

Any individual or entity providing volunteer services to or on behalf of CJAC who has a financial or nonfinancial interest, as defined below.

**b) Conflict of Interest or Possible Conflict of Interest**

A conflict of interest is a financial or nonfinancial interest that interferes with the best interests of CJAC or its mission. A possible conflict of interest is an interest that has the potential to create a conflict of interest or has the appearance of a conflict of interest.

**c) Financial or Nonfinancial Interest**

A financial or nonfinancial interest is a business or personal investment, relationship, membership, or obligation that directly or indirectly may influence the person's participation or vote in an action impacting CJAC.

### 3. Procedures

**a) Duty to Disclose**

Interested persons shall disclose to the CJAC president and chief executive officer or CJAC Board of Directors any conflict of interest or a possible conflict of interest.

**b) Procedures for Addressing the Conflict of Interest**

Interested persons shall correct any actual or possible conflict of interest as directed the CJAC president and chief executive officer or board.

**c) Violations of the Conflicts of Interest Policy**

The CJAC president or board will take corrective action deemed appropriate in their sole discretion to address any violations of this policy.

The below signed attests that he/she/they have received, read, understood, and agrees to comply with this Conflict of Interest Policy.

Signature: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Company: \_\_\_\_\_  
Date: \_\_\_\_\_